

Abbeylands
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As a First Class Honours Graduate in Multimedia Solutions I am seeking my next venture. I build websites and other web applications freelance; I have always worked with computers and enjoy understanding all aspects of modern technology.

After school I undertook charity work with a very poor community in Guatemala, helping them to best use their natural resources, and teaching English. Since then I have worked my way up to IT Administrator in a national retail company managing the infrastructure of their shops, phones and servers.

TECHNICAL SKILLS

- HTML & CSS (Experienced level)
- JQuery, PHP & MySQL (Good working knowledge)
- Adobe Creative Suite CS5 (Photoshop, Illustrator, Dreamweaver, Flash, Premiere & After Effects - All to an excellent level)
- WordPress - Customising themes and implementing site on server
- Google Analytics
- Google Adwords
- Email Marketing - Design, implementation and analysis of several campaigns
- Social Media Marketing (Facebook & Twitter)
- Microsoft Office (Word, Excel, Outlook & Access)

EDUCATION

London Metropolitan University - Multimedia Solutions BSc **Sep '08 - May '11**
Graduated with a First Class Honours

St. Bernard's Catholic Grammar School - Sixth Form **Sep '04 - June '06**
2 A2 Levels in Business Studies (D) & Theology (D) and 1 AS Level in Theatre Studies (B).

St. Bernard's Catholic Grammar School **Sep '99 - June '04**
10 GCSEs grades A-C

EMPLOYMENT

The WOW Agency - Web Development - London **2010 - 2011**

The WOW Agency is an initiative that places the top students/graduates from Digital, Multimedia and IT into real client-driven projects.

- Email & Social Media marketing campaign
- SEO for a new website

Nauticalia Ltd. - IT Administrator - Shepperton **Jan - Sep '08 (Aug '11 - Present)**

- Managing the nationwide network infrastructure of shops and warehouses
- Telephone & face to face support
- Building and setting up workstations, connecting to server (SBS 2003)
- Setting up the I.T for temporary and permanent shops
- Creating DVDs and promotional material

- Google AdWords, Google Analytics, Google Base (uploading products) for Nauticalia.com

Nauticalia Ltd. - Sales Assistant - St. Katharine Docks***July '10 - Aug '11***

- Key holder, dealing with weekly reports and stock control
- Serving customers face to face, arranging in store orders and shop to customer deliveries.
- I've also worked at both the London & Southampton Boat Shows actively selling for Nauticalia and Gerber Knives.

Nauticalia Ltd. - Mail Order - Shepperton***Sep - Dec '07***

- Efficient customer service processing orders and dealing with customer enquiries
- Multi-tasking, entering phone and postal orders and running the batch despatch
- Busiest period of the year, using my IT knowledge to streamline various processes which cut costs and ordering times
- Dealt with Spanish customers with enquiries conversing in Spanish over the phone and via email

Ambios Ltd. - Oceanography Volunteer - Guatemala***Aug '06 - July '07***

- Charity project, raised £4000 for flights and accommodation
- Taught English & sustainable fishing to the local community
- Built the project website and processed daily data into easy to read graphs
- Responsible for sailing 30 miles each day on a 16 foot catamaran, taking measurements and readings from the surrounding bay to help the local fishermen

INTERESTS

Cycling, Football, New Media, Computers & Technology

LANGUAGES

From my time in Guatemala I can read, write and speak Spanish to a very high level. I am also currently learning Portuguese.

REFERENCES

Chris Dyson
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